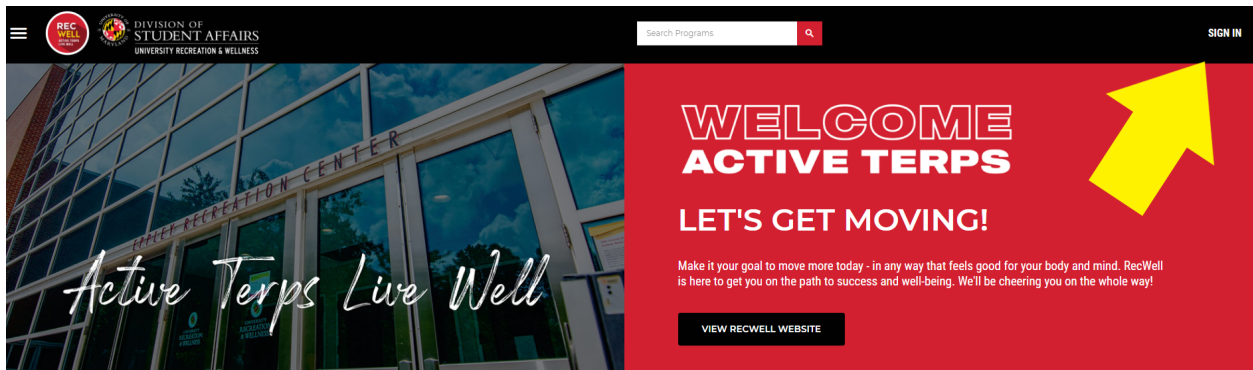


# Setting up your account:

**IMPORTANT:** You will be creating an account as the parent/guardian first and then you will add your children/family members.

## Registration Site

1. Click on “SIGN IN” on the top right corner



2. This prompt will appear- click on “SIGN UP” at the bottom of the box (see the yellow arrow)

HELP



## Sign In

We invite every member of the University community to discover their inner Active Terp . By creating an online profile you can explore what programs and services we offer.

**STUDENTS, FACULTY, STAFF CLICK HERE TO LOG IN WITH UMD CREDENTIALS**

Email or Username

NEXT

OR

Don't have an account? [SIGN UP](#)



**IMPORTANT:** You will be creating an account as the parent/guardian first and then you will add your children.

3. Complete the fields on each screen and click “Next” once you have completed the information required on each screen.

← ×

● ○ ○

## Create an Account

Create an account for yourself. You can add family members in your profile later on.

First Name

Last Name

CANCEL NEXT



## Create an Account

Date of Birth

Phone Number

CANCEL

**NEXT**

ADDRESS (1234 UNIVERSITY DRIVE COLLEGE ...)



Address Line 1

1234 University Drive

Address Line 2

City

College Park

State/Province

Maryland



Country

United States



Zip Code/Postal Code

20742

You must provide one address

Email

stephd@umd.edu

Password

.....

- Must not contain username

I wish to be contacted for news and promotional offers

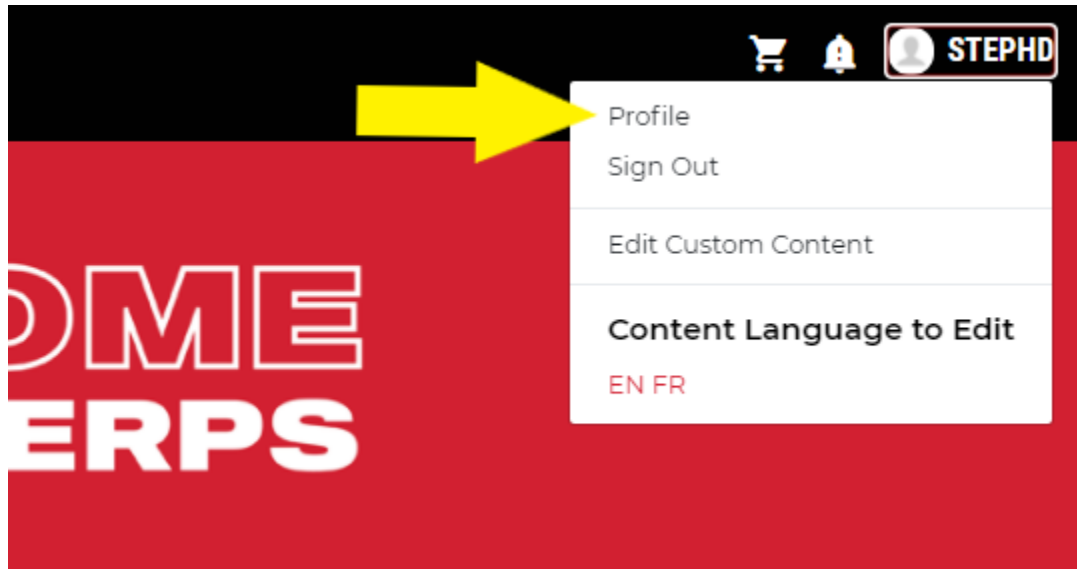
By creating an account you agree to and have read the [Terms of Use](#)

**CREATE ACCOUNT**

#### 4. Click Create Account

*\*You are now be in the system and will be able to add your children and family members*

5. In the top right corner of the screen, you will see your user name. Click on your user name and then select/click on Profile



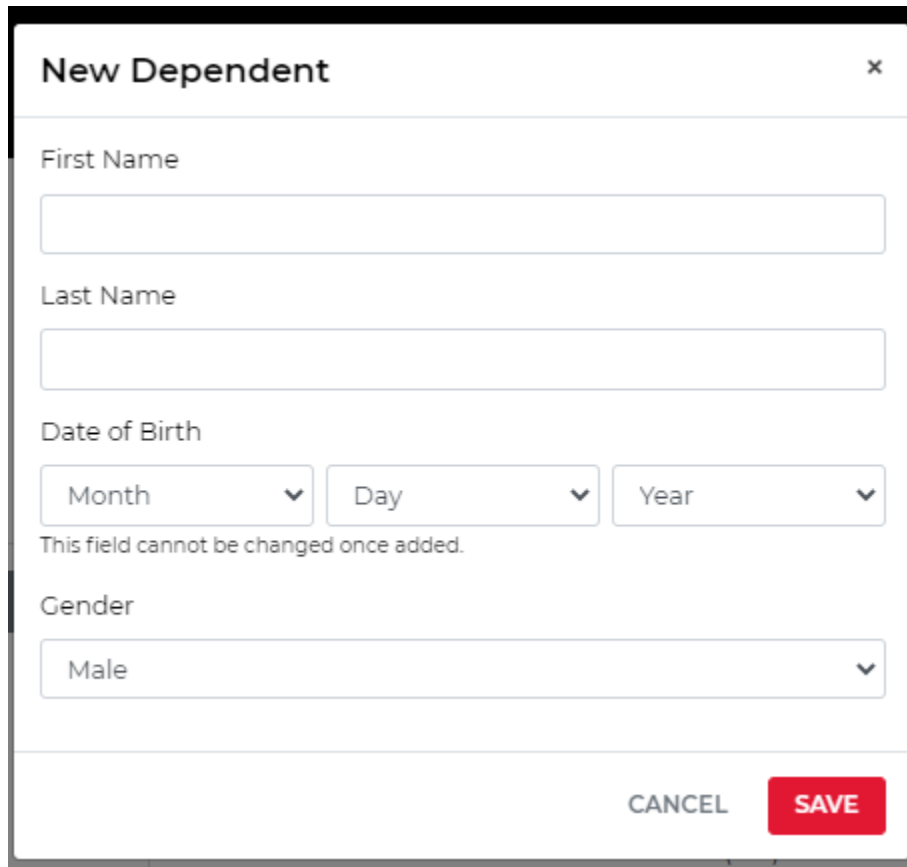
6. You can now add your children/family members that you will be enrolling into programs/lessons.

Click on Add Family Member at the bottom of the screen

Family Members			
DRAMINSKI Family (Head Of Family)			
Full Name	Relationship	Date of Birth	Gender
Tessa Draminski	Dependent	Sep 14, 2007	Female

[+ ADD FAMILY MEMBER](#)

**7. On the next screen enter in your child's or family members information and click " Save"**



The image shows a mobile application form titled "New Dependent" with a close button (x) in the top right corner. The form contains the following fields:

- First Name:** A text input field.
- Last Name:** A text input field.
- Date of Birth:** Three dropdown menus for "Month", "Day", and "Year". Below these is a warning message: "This field cannot be changed once added."
- Gender:** A dropdown menu currently showing "Male".

At the bottom of the form, there are two buttons: a grey "CANCEL" button and a red "SAVE" button.

**Once that is completed you will see all your family members listed at the bottom of the screen and you can continue to add any additional child(ren) that will be participating in lessons/programs onto your account by repeating steps 6 -7.**

**If you log in and do not see anything, please clear the cache in your browser and try again.**